

## Westford Bylaw Review Committee

### Minutes

February 11, 2008

7:30 PM

Millennium School room 4

1. Members present: Lynn Cohen, Chair; Amber Brown, David Chandler. Others present: Ann Eno.
2. Ann Eno presented information for a proposed bylaw change prohibiting the installation of lawn sprinklers. Though she had no specific bylaw written, the board discussed the sprinkler bylaw change. The board made some suggestions to her and advised her to do confer with other town departments ie: water department and see if there is an existing bylaw that covers her goal; encouraging her to write her own bylaw for the boards review.
3. A written proposed Municipal Storm Drain System & Stormwater Management bylaw document was received from Paul Starratt, Asst. Town Engineer. Copies given to members. Given length of bylaw the board decided to not discuss the issue until we had an opportunity to read it.
4. Jim Gozzo report. Moved by Amber Brown and seconded by Lynn Cohen. The board voted to recommend to the Board of Selectman and to town meeting to accept the proposed amendment in regards to is current form and consistency contingent upon the following changes: ATM to be spelled out Annual Town Meeting; STM spelled out Special Town Meeting; town clerk to be capitalized Town Clerk; MGL to be spelled out Massachusetts General Laws. The motion passed unanimously.
5. Regarding amendment to Ch 10: Bylaw Review Committee. This was tabled until next meeting.
6. Guidelines for preparing bylaws. This was discussed as to what information should be included in a set of guidelines. Suggestions were made. David Chandler to formulate a set of guidelines for review.
7. Meeting adjourned at approx. 8:30 pm.